

June 19, 2019
Infrastructure Surtax
Advisory Committee
Meeting

The regular meeting of the Okaloosa County Infrastructure Surtax Advisory Committee was called to order at 10:00 A.M. in the Okaloosa County Administration Building, 2nd Floor Property Appraiser's Training Room. Members present were Ms. Kathleen Sharon, District 3 member (Chairman); Mr. Jim Foreman, District 5 member (Vice Chairman); Mr. Henry Berry, District 1 member; Brig. Gen. (Ret) Robert Buhrow, District 2 member; and Mr. Matthew Turpin, District 4 member. Also present were Hon. J. D. Peacock, Clerk of Circuit Court and Comptroller; Mr. John Hofstad, County Administrator; Ms. Kay Godwin, Deputy County Administrator; Mr. Greg Kisela, Deputy County Administrator; Mr. Jason Autrey, Public Works Director; Mr. Steve Schmidt, Surtax Project Manager; Ms. Faye Douglas, Office of Management & Budget Director, Mr. Ron Adimov, Chief Financial Officer; and Mr. Gary Stanford, Director of Treasury & Board Services.

Opening Remarks and Approval of Previous Meeting Minutes

The meeting was opened by Ms. Sharon. Mr. Hofstad stated that the meeting had been properly noticed in accordance with section 286.011, Florida Statutes and gave a quick update of what happened at the last Board of County Commissioners Meeting. Mr. Turpin asked if the Sheriff could give them a priority list of Sheriff's projects. Mr. Hofstad said we can ask that of him. Mr. Kisela went on to say that the Sheriff is going to do an Invitation to negotiate (ITN) to hire a consultant to help with the Sheriff's projects to include communications, priorities, etc.

Mr. Turpin made a motion to approve the previous meeting minutes, with a second by Mr. Foreman. The minutes were approved, 5-0.

Public Comments

Mr. Dave Skarzynski had a comment that the County Webpage has not been updated. The Carmel and Beal project is not listed. Mr. Kisela responded that we will update the webpage.

Projects List Update/Funding Discussion

Mr. Schmidt opened with stating that a number of changes have been made to the list:

- Expanded expenses by categories.
- Projects expanded, as well.
- Changed "last month" column to "pending".

- Updated the project status of each project, except Standish Court. Just received plans for that and are under review.

Mr. Turpin stated that he liked the % complete column. Mr. Schmidt how he gets the % number. There are variables based on time and money. Discussion ensued concerning this topic. Mr. Autrey explained other variables based on type of contract and project. Mr. Kisela stated that we only pay for work performed. Ms. Sharon explained the disparity between % spent and % complete. % spent is % of budgeted amount. Discussion ensued. Mr. Schmidt went into the annualized funding projections, gave an update and explained changes in the Crestview Bypass project. The Highway 2 Bridge project is really taking off. Mr. Autrey explained that he will get a lot of information when a bid comes in next week for the PJ Adams widening project. The bid coming in is for Phase I thru Phase III of the project. Mr. Berry asked if the wetlands have already been studied. Mr. Autrey stated that they had and will not be a hold-up for the first three phases. Ms. Sharon asked for a more updated summary on the Crestview Bypass Project at each meeting. Mr. Autrey replied that he has a huge spreadsheet and it is a huge amount of information going into it. When he can consolidate, he will bring it to the meeting. When the bid comes in he will update the committee, as well. Mr. Autrey then went on to give an update on the Crestview Bypass. The selected and approved alignment for the East-West Connector was option 5-prime, which was approved by the BCC on June 18th. Ms. Sharon asked for the approved design to be emailed to the committee, and Mr. Autrey stated he would. Mr. Kisela stated that this project will create approximately 1300 jobs. Discussion ensued concerning Triumph project requirements.

Office of Management & Budget

Ms. Douglas explained that their office is working diligently on the County Budget for FY20 and that the Sheriff's two requested items would be going before the board at the next BCC meeting.

Clerk of Circuit Court & Comptroller

Hon. J.D. Peacock briefed on his one page financial report. Year-to-Date receipts were \$3,665,337 in sales tax revenue with approximately \$6,700 in interest revenue collected. Year-to-Date expenditures expenses through May were \$900,428. Ms. Sharon asked if we are ahead of dollars than anticipated, which Mr. Peacock stated that we were.

Public Comments

Mr. Dave Skarzynski stated that he looked at the Clerk's April report and there was a second page to it. He thought it was more detailed than the 1-page version currently being presented by the Clerk. Mr. Peacock explained that he had initially started with the two-page report, which included some items that Mr. Schmidt's report had, which was confusing. Therefore, he paired it down to this one-page document. This document will show the 3 buckets (public

Safety, Stormwater, and Road projects. Mr. Schmidt's report will have more details. The Clerk's report will only show what's been approved, etc., while Mr. Schmidt's will be showing anticipated numbers, etc. Mr. Skarzynski suggested placing a link on the webpage to have this information available to the public.

Schedule Next Meeting Date

The next meeting is scheduled for Wednesday, July 17, 2019 at 10:00 A.M., location TBD. Mr. Hofstad stated that the construction schedules will be provided to the committee later on down the road as the County gets to that point and get contracts approved.

ADJOURNMENT

The meeting adjourned at 10:53 A.M.

(These minutes were transcribed by Grant Dugre)